



**Online Registration Setup
for the NCCC Competition Database**

Written by: Doug McMahan

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NCCC Online Registration

Contents

Online Registration Overview	3
Getting Started.....	3
Sanctions	3
Online Event Information.....	4
Information Guidelines	4
Modifying the Online Registration.....	7
Participant Registration Online Guide	11
Registration	11
Registration Confirmation.....	12
Viewing Entrants:	13
Download Mailing List.....	14
Download Entrants List for Axware	14
Create an AxWare membership database from the text file.....	15

NCCC Online Registration

Online Registration Overview

This is a first release of the NCCC On-Line Registration available for you to try out. There are still some tweaks being made and with more people using it the tweaks to make it usable for everyone will be faster.

Note: this registration process can be used for NCCC or non-sanctioned club events (as long as they are in the Competition Database). However; it does NOT work well for multiple types of NCCC events on the same Flyer ...i.e. CTV's Scramble that has a Car Show, Funkhana & Rallies.

If you wish to utilize the Online Registration option for events, it does offer you some advantages

- Entrant's information from the Membership / Competition Database is automatically populated after they enter in their NCCC number. This includes permanent car numbers for their region – if those were entered in the database. It does currently allow the registrant to change their name (eliminating one of the benefits); I'm working with Walt on this one.
- Mailing List of all entrants (if the Governor enters their email address in the DB)
- AxWare export for all entrants

Getting Started

Sanctions

Enter your NCCC Sanction information as you normally would. It would be recommended to do this after the RCD has approved the sanctions – prior to the flyer. When you are ready with all the sanctions entered and approved, you can select the **"New Event"** option under *Online Registration*. If you have used it before, you will see other events in the drop-down listing.

NCCC Competition Database

Competition Year 2016

Welcome Back DOUGLAS MCMAHAN (as RCD)

Update SW-055-009 in NCCC Competition Database

Event Name	20th Annual Super Speedway Week	Host Club	COWTOWN VETTES	Club Number	SW-055	Waiting for Results	Approval:
Event Type	Low Speed Autocross	Sanction Type	National	Event Date & Time	2016-05-01 00:00:00 <small>(YYYY-MM-DD hh:mm)</small>	Time Zone	Central Daylight
Event Address	3545 Lone Star Circle	Event City	Ft Worth	Event State	Texas	Event Zip Code	76177
Chair	DOUGLAS MCMAHAN	Chair NCCC #	SW-055-0668	Chair Email	macsvettes@gmail.com	Chair Password	2016CTV
Co-Chair	DONALD HICKMAN	Co-Chair NCCC #	SW-055-0838	Co-Chair Email	donal dhickman@sbcglobal.net	Co-Chair Password	2016CTV

Flyer File Name: SW-055-043016_TMS.pdf Event Results File Name:

Online Registration URL: _____

 Search for Member OR NCCC Number:

Active Members Only

Online Registration

Note that you cannot select an event if it is already selected, you need to refresh the screen and choose again

Confirm that you want to create online registration for a new event by selecting the **Yes** button.

NCCC Online Registration Definition

You have chosen to create a **NEW** event. Please confirm if this is correct.

NCCC Online Registration

The application will confirm that the Online event has been created, select the **Continue** button.



Online Event Information

You will need to provide the basic information for the online registration; some of this information does already exist in the sanction however it does not pull across at this time (i.e. event date, address, etc.)

NCCC Online Registration Definition

Autofill NCCC Number:		Autofill RemitTo NCCC Number:					
EventId	23	EventName		EventType		EventDate	0000-00-00
EventAddress		EventCity		EventState		EventZipCode	
ChairLastName		ChairAddress		ChairCity		ChairState	
ChairPhone		ChairEmailAddr		MapURL		RemitFirstName	
RemitAddress		RemitCity		RemitState		RemitZipCode	
RemitEmailAddr		HotelName		HotelAddress		HotelCity	
HotelZipCode		HotelPhone		NextCarNumber	0	ClubName	
CarClasses		Number of Sanctions	0			CloseRegistration	

Most of the above fields that need to be filled in should be self-explanatory, however, a few of them are not. **It is strongly recommended to use the Autofill feature in the top two cells. Filling in the NCCC number (ex: RR-CCC-MMMM) so that one need not type all of the information into the cells.**

MapUrl can be obtained by going to Mapquest, Google Maps or any website that has a map. Just cut and paste the URL into the field.

NextCarNumber is the number of the car that you want to start from. Depending on your region, race numbers are reserved. It is suggested that Online Car numbers start at 100, whereas people that register on the day of the event start at 200.

CarClasses can be filled in if desired, however, if the type of event and associated classes are already defined in the Competition Database, those will be used. If they are not defined in the Competition Database, this field is defined to be a comma separated field. In other words, each class is to be separated by a comma. **Example:** 1962 - 1972,1973-1980 or any text that is separated by a comma.

NumberOfSanctions is a field that is used on the next screen to define how many sanction lines to define. Sanctions can be defined as any text. A suggestion for a discount for all events would be "All Events" with a discounted price.

Information Guidelines

Most of the values are fairly self-explanatory – with some details being provided at the bottom of the screen and a couple more here:

- Autofill NCCC Number: is used to automatically fill in the chairperson information
- Autofill Remit to NCCC Number: is used to fill in the remit to information
- Number of Sanctions – think outside the box here (i.e. early and late registration, dinner, etc.) *There is an example of modifying an online registration to add these further down in this guide.*

NCCC Online Registration Definition

Autofill NCCC Number:		SW-055-0668		Autofill RemitTo NCCC Number:		SW-055-0839L	
EventId	29	EventName	20th Annual Super Spe	EventType	Low Speed Autocross	EventDate	2016-04-30
EventAddress	3545 Lone Star Circle	EventCity	Fort Worth	EventState	TX	EventZipCode	76177
ChairLastName	MCAHAN	ChairAddress	2304 FOREST PARK C	ChairCity	MANSFIELD	ChairState	TX
ChairPhone	817-██████	ChairEmailAddr	macsvettes@gmail.com	MapURL	3.0x3fd17b30181b5f92	RemitFirstName	CARLANNE
RemitAddress	1901 FLORANCE ANN	RemitCity	HASLET	RemitState	TX	RemitZipCode	76052
RemitEmailAddr	chickma101@sbcglobe	HotelName	Hampton Inn	HotelAddress	13600 N Fwy Service R	HotelCity	Fort Worth
HotelZipCode	76177	HotelPhone	817-439-0400	NextCarNumber	20	ClubName	Cowtown Vettes
CarClasses		Number of Sanctions	12			CloseRegistration	2016-04-30

NCCC Online Registration

For a multi-event type day (i.e. and event with Car Show, Funkhana and Rallyes), you can use the “All Events” for complete registration and then to list each event separate that someone might desire to register for event by event.

NCCC Online Registration Definition

Sanction Entries Form

EventId	23	SanctionNumber	SW-540-010	EntryFee	15.00	TrophyFee	0.00
EventId	23	SanctionNumber	SW-074-008	EntryFee	15.00	TrophyFee	0.00
EventId	23	SanctionNumber	SW-074-009	EntryFee	15.00	TrophyFee	0.00
EventId	23	SanctionNumber	SW-074-010	EntryFee	15.00	TrophyFee	0.00
EventId	23	SanctionNumber	SW-055-All Events	EntryFee	40.00	TrophyFee	0.00

Once you have entered the online registration, you will receive a screen that shares four different URLs as shown as below. You can get back to these in the future by selecting the event in the drop-down, under View/Edit Entrants on a section event update screen.

NCCC Online Registration Definition

Successfully wrote 13 Sanctions to the Online Registration Database for EventId 29

Please use the following URLs for your Online Registration:

Online Registration on Flyer and Sanction Request: <http://www.corvettesnccc.org/NCCCOnlineRegistration/Programs/Registration.php?eventId=29>

Viewing/editing the entrants that have signed up for your event: <http://www.corvettesnccc.org/NCCCOnlineRegistration/Programs/ListEntrantsForRegistration.php?eventId=29>

Axware input form: http://www.corvettesnccc.org/NCCCOnlineRegistration/EventFiles/29_Entrants.txt

List of people's email address: http://www.corvettesnccc.org/NCCCOnlineRegistration/EventFiles/29_MailingList.txt

Once it provides the online registration URL (first one), enter it into the sanctions, into the *Online Registration URL* field and select the **Update Event** button.

Welcome Back DOUGLAS MCMAHAN (as RCD)
Update SW-055-001 in NCCC Competition Database

Event Name	20th Annual Super Speedway Weeke	Host Club	COWTOWN VETTES	Club Number	SW-055	Waiting for Results	Approval:
Event Type	Low Speed Autocross	Sanction Type	National	Event Date & Time	2016-04-30 00:00:00 <small>(yyyy-mm-dd hh:mm:ss)</small>	Time Zone	Central Daylight
Event Address	3545 Lone Star Circle	Event City	Ft Worth	Event State	Texas	Event Zip Code	76177
Chair	DOUGLAS MCMAHAN	Chair NCCC #	SW-055-0668	Chair Email	macsvettes@gmail.com	Chair Password	2016CTV
Co-Chair	DONALD HICKMAN	Co-Chair NCCC #	SW-055-0838	Co-Chair Email	donaldhickman@sbcglobal.net	Co-Chair Password	2016CTV

Flyer File Name: SW-055-043016_TMS.pdf Event Results File Name:

Online Registration URL:

Once entered and updated, the full URL will show in the sanction.

Welcome Back DOUGLAS MCMAHAN (as RCD)
Update SW-055-001 in NCCC Competition Database

Event Name	20th Annual Super Speedway Weeke	Host Club	COWTOWN VETTES	Club Number	SW-055	Waiting for Results	Approval:
Event Type	Low Speed Autocross	Sanction Type	National	Event Date & Time	2016-04-30 00:00:00 <small>(yyyy-mm-dd hh:mm:ss)</small>	Time Zone	Central Daylight
Event Address	3545 Lone Star Circle	Event City	Ft Worth	Event State	Texas	Event Zip Code	76177
Chair	DOUGLAS MCMAHAN	Chair NCCC #	SW-055-0668	Chair Email	macsvettes@gmail.com	Chair Password	2016CTV
Co-Chair	DONALD HICKMAN	Co-Chair NCCC #	SW-055-0838	Co-Chair Email	donaldhickman@sbcglobal.net	Co-Chair Password	2016CTV

Flyer File Name: SW-055-043016_TMS.pdf Event Results File Name:

Online Registration URL:

You will need to do this for each sanction of the event.

NCCC Online Registration

After filling the data into the new fields, you would select the **Create/Update Sanction Entries** button

[NCCC Online Registration Definition](#)

Sanction Entries Form

EventId	SanctionNumber	EntryFee	TrophyFee
29	SW-055 Early Registrat	190.00	0.00
29	SW-055-001	20.00	0.00
29	SW-055-002	20.00	0.00
29	SW-055-003	20.00	0.00
29	SW-055-004	20.00	0.00
29	SW-055-005	20.00	0.00
29	SW-540-008	20.00	0.00
29	SW-540-009	20.00	0.00
29	SW-055-006	20.00	0.00
29	SW-055-007	20.00	0.00
29	SW-055-008	20.00	0.00
29	SW-055-009	20.00	0.00
29	SW-055-010	20.00	0.00
29	SW-055 Late Registrati	240.00	0.00
29	Sat Dinner #1	15.00	0.00
29	Sat Dinner #2	15.00	0.00
29	Sat Dinner #3	15.00	0.00
29	Sat Dinner #4	15.00	0.00

You will receive the confirmation that the updates were written to the database

[NCCC Online Registration Definition](#)

Successfully wrote 18 Sanctions to the Online Registration Database for EventId 29

Please use the following URLs for your Online Registration:

Online Registration on Flyer and Sanction Request: <http://www.corvettesnccc.org/NCCOnlineRegistration/Programs/Registration.php?eventId=29>

Viewing/editing the entrants that have signed up for your event: <http://www.corvettesnccc.org/NCCOnlineRegistration/Programs/ListEntrantsForRegistration.php?eventId=29>

Asxware input form: http://www.corvettesnccc.org/NCCOnlineRegistration/EventFiles/29_Entrants.txt

List of people's email address: http://www.corvettesnccc.org/NCCOnlineRegistration/EventFiles/29_MailingList.txt

Now when the entrant goes into the registration, they see the updated registration options

[20th Annual Super Speedway Weekend Registration Form](#)

Sanction(s): Sat Dinner #1, Sat Dinner #2, Sat Dinner #3, Sat Dinner #4, SW-055 Early Registration Pre-4/16/16, SW-055 Late Registration After-4/16/16, SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007, SW-055-008, SW-540-008, SW-540-009

Entrant # 1 Car Number:	Registration	\$0	
Entrant # 2 Car Number:	Registration	\$0	
		Total	\$0

1 Personal Information

Entrant # 1: NCCC number: [] First: [] Last: [] Address: [] City: [] State: [] Zip: [] Phone: [] Email: []

Entrant # 2: NCCC number: [] First: [] Last: [] Address: [] City: [] State: [] Zip: [] Phone: [] Email: []

2 Car Information Non-Corvettes are either Metal (Men's Class) or LMetal (Ladies Class) and are NOT included in NCCC Results.

Entrant #1: Year: [] Make: Chevrolet Model: Corvette Class: []

Entrant #2: Year: [] Make: Chevrolet Model: Corvette Class: []

3 Events

Sat Dinner #1	<input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #1	<input type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #2	<input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #2	<input type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #3	<input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #3	<input type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #4	<input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #4	<input type="checkbox"/> Entrant 2: \$15.00
SW-055 Early Registration Pre-4/16/16	<input type="checkbox"/> Entrant 1: \$190.00	SW-055 Early Registration Pre-4/16/16	<input type="checkbox"/> Entrant 2: \$190.00
SW-055 Late Registration After-4/16/16	<input type="checkbox"/> Entrant 1: \$240.00	SW-055 Late Registration After-4/16/16	<input type="checkbox"/> Entrant 2: \$240.00
SW-055-001	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-001	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-002	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-002	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-003	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-003	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-004	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-004	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-005	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-005	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-006	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-006	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-007	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-007	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-008	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-008	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-009	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-009	<input type="checkbox"/> Entrant 2: \$20.00
SW-055-010	<input type="checkbox"/> Entrant 1: \$20.00	SW-055-010	<input type="checkbox"/> Entrant 2: \$20.00
SW-540-008	<input type="checkbox"/> Entrant 1: \$20.00	SW-540-008	<input type="checkbox"/> Entrant 2: \$20.00
SW-540-009	<input type="checkbox"/> Entrant 1: \$20.00	SW-540-009	<input type="checkbox"/> Entrant 2: \$20.00

So now an entrant can register for the event and dinner for up to four people (per entrant – probably an overkill).

NCCC Online Registration

WARNING: if anyone has already registered for the event (before the online registration modification) ...you will not have an option to update the new fields as you see below.

Entry	Event	Trophy	SW-	Trophy	Event	Trophy	SW-	Trophy	Event	Trophy	SW-	Trophy	Event	Trophy	SW-	Trophy	Event	Trophy	SW-055	Trophy	Event	Trophy	Sat	Trophy	Event	Trophy	Sat	Trophy	Event	Trophy
0	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

If only a couple of people (as in our case), the workaround is to have them re-register and then delete the old entries. We opted to reregister for the event since we were the only ones at this time.

20th Annual Super Speedway Weekend Registration Form

Sanction(s): Sat Dinner #1, Sat Dinner #2, Sat Dinner #3, Sat Dinner #4, SW-055 Early Registration Pre-4/16/16, SW-055 Late Registration After-4/16/16, SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007, SW-055-008, SW-540-009

Entrant # 1 Car Number: 275	Registration: \$205
Entrant # 2 Car Number: 752	Registration: \$205
Total: \$410	

1 Personal Information

Entrant # 1:
 NCCC number: SW-055-0668
 First: DOUGLAS Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- Email: macsvettes@gmail.com

Entrant # 2:
 NCCC number: W-055-0669L
 First: GLENDA Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- Email: glenda-gm@att.net

2 Car Information

Non-Corvettes are either Metal (Men's Class) or LMetal (Ladies Class) and are NOT included in NCCC Results.

Entrant #1: Year: 1993 Make: Chevrolet Model: Corvette Class: 2FG
 Entrant #2: Year: 1993 Make: Chevrolet Model: Corvette Class:

3 Events

Sat Dinner #1 <input checked="" type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #1 <input checked="" type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #2 <input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #2 <input type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #3 <input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #3 <input type="checkbox"/> Entrant 2: \$15.00
Sat Dinner #4 <input type="checkbox"/> Entrant 1: \$15.00	Sat Dinner #4 <input type="checkbox"/> Entrant 2: \$15.00
SW-055 Early Registration Pre-4/16/16 <input checked="" type="checkbox"/> Entrant 1: \$190.00	SW-055 Early Registration Pre-4/16/16 <input checked="" type="checkbox"/> Entrant 2: \$190.00
SW-055 Late Registration After-4/16/16 <input type="checkbox"/> Entrant 1: \$240.00	SW-055 Late Registration After-4/16/16 <input type="checkbox"/> Entrant 2: \$240.00
SW-055-001 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-001 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-002 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-002 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-003 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-003 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-004 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-004 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-005 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-005 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-006 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-006 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-007 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-007 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-008 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-008 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-009 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-009 <input type="checkbox"/> Entrant 2: \$20.00
SW-055-010 <input type="checkbox"/> Entrant 1: \$20.00	SW-055-010 <input type="checkbox"/> Entrant 2: \$20.00
SW-540-008 <input type="checkbox"/> Entrant 1: \$20.00	SW-540-008 <input type="checkbox"/> Entrant 2: \$20.00
SW-540-009 <input type="checkbox"/> Entrant 1: \$20.00	SW-540-009 <input type="checkbox"/> Entrant 2: \$20.00

It provided us with a validation screen with the adjusted total pricing

Registration Information

Total Registration cost is \$410
 The 20th Annual Super Speedway Weekend will be held at Texas Motor Speedway
 located at 5545 Lone Star Circle Fort Worth, TX 76177
 on April 30th, 2016
 Please send your check, made out to Cowtown Vettes, for \$410 to:
20th Annual Super Speedway Weekend
 1/2 CARLANNE HICKMAN
 1901 FLORANCE ANN LN
 HASLET, TX 76052

Please ensure that your registration fee is postmarked no later than five days prior to the event to allow time for delivery
 You may also pay the entry fee at the event.

Entrant #1: DOUGLAS MCMAHAN 2304 FOREST PARK CIRCLE MANSFIELD, TX 76063 817- macsvettes@gmail.com SW-055-0668 Car Make: Chevrolet Car Model: Corvette Car number: 275 Car Year: 1993 Class: 2FG Events: Sat Dinner #1, SW-055 Early Registration Trophies Requested:	Entrant #2: GLENDA MCMAHAN 2304 FOREST PARK CIRCLE MANSFIELD, TX 76063 817- glenda-gm@att.net SW-055-0669L Car Make: Chevrolet Car Model: Corvette Car number: 752 Car Year: 1993 Class: L2FG Events: Sat Dinner #1, SW-055 Early Registration Trophies Requested:
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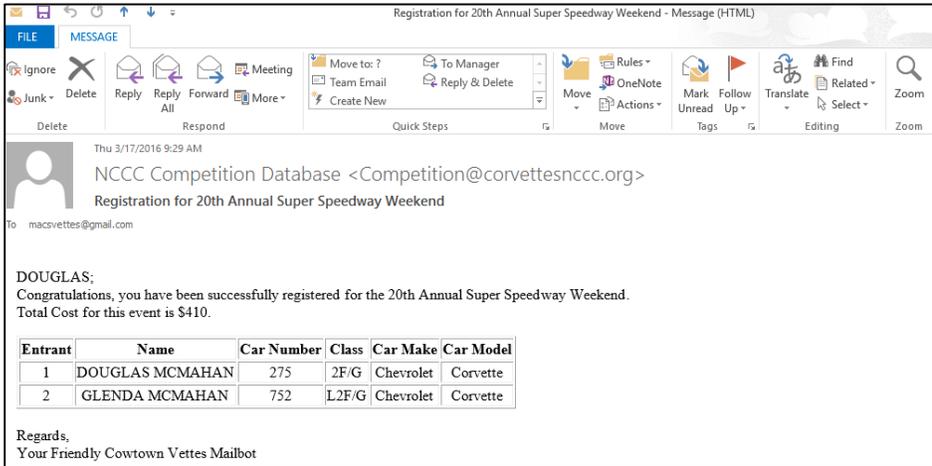
Host Hotel
 For our out-of-town participants, we have arranged a block of rooms at Hampton Inn, 13600 N Fwy Service Rd E Fort Worth, TX 76177 817-439-0400
 When making reservations, ask for the Corvette Club block of rooms.

See the 20th Annual Super Speedway Weekend flyer for registration & checkin times.
 ** A valid Drivers License will be required on the day of the event. **

No personal information will be sold or otherwise made public or distributed outside of the Cowtown Vettes.
 Successfully updated database, you may close this window.

NCCC Online Registration

The registered competitor gets their email



Now when you go back into see the entrants registered, you will find the duplicates (before and after the change).

Entrant ID	Trophy Paid	SW-055-008	Trophy	Event Paid	Trophy Paid	SW-055-009	Trophy	Event Paid	Trophy Paid	SW-055-010	Trophy	Event Paid	Trophy Paid	SW-055 Late Registration	Trophy	Event Paid	Trophy Paid	Sat Dinner #1	Trophy	Event Paid	Trophy Paid	Sat Dinner #2	Trophy	Event Paid	Trophy Paid	Sat Dinner #3	Trophy	Event Paid	Trophy Paid	Sat Dinner #4	Trophy	Event Paid	Trophy Paid
1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

You can remove the first ones by checking the check boxes and selecting **Submit Changes**

20th Annual Super Speedway Weekend List Entrants Screen
20th Annual Super Speedway Weekend
April 30th, 2016
Texas Motor Speedway

#	First Name	Last Name	NCCC Number	Address	City	State	Zip	Email	Phone	Car Year	Car Class	Car Number	SW-055 Early Registration	Trophy	Event Paid	Trophy Paid	SW-055-001	Trophy	Event Paid	Trophy Paid	SW-055-002	Trophy	Event Paid	Trophy Paid	SW-055-003	Trophy	Event Paid	Trophy Paid
<input type="checkbox"/>	DOUGLAS	MCMAHAN	SW-055-0668	2304 FOREST PARK CIR	MANSFIELD	TX	76063	macsvettes@gmail.com	817-473-3837	1993	2F/G	275	190.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00
<input type="checkbox"/>	GLENDA	MCMAHAN	SW-055-0669L	2304 FOREST PARK CIR	MANSFIELD	TX	76063	glenda-gm@att.net	817-473-3837	1993	L2F/G	752	190.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00
<input type="checkbox"/>	DOUGLAS	MCMAHAN	SW-055-0668	2304 FOREST PARK CIR	MANSFIELD	TX	76063	macsvettes@gmail.com	817-473-3837	1993	2F/G	275	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<input type="checkbox"/>	GLENDA	MCMAHAN	SW-055-0669L	2304 FOREST PARK CIR	MANSFIELD	TX	76063	glenda-gm@att.net	817-473-3837	1993	L2F/G	752	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Submit Changes

[Download Mailing list](#) [Download Entrants List](#)

Now only the new entries are in the database; you can select to **Close Window**

20th Annual Super Speedway Weekend List Entrants Screen
20th Annual Super Speedway Weekend
April 30th, 2016
Texas Motor Speedway

#	First Name	Last Name	NCCC Number	Address	City	State	Zip	Email	Phone	Car Year	Car Class	Car Number	SW-055 Early Registration Pre-4/16/16	Trophy	Event Paid	Trophy Paid	SW-055-001	Trophy	Event Paid	Trophy Paid	SW-055-002
<input type="checkbox"/>	DOUGLAS	MCMAHAN	SW-055-0668	2304 FOREST PARK CIR	MANSFIELD	TX	76063	macsvettes@gmail.com	817-473-3837	1993	2F/G	275	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<input type="checkbox"/>	GLENDA	MCMAHAN	SW-055-0669L	2304 FOREST PARK CIR	MANSFIELD	TX	76063	glenda-gm@att.net	817-473-3837	1993	L2F/G	752	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Submit Changes

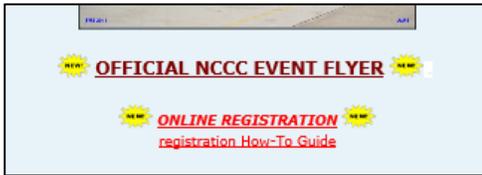
NCCC Online Registration

Participant Registration Online Guide

It is suggested that you put the registration URL on your flyer and/or on any website info pages you might have for that event so the competitors can find it 😊



We even created a registration How-To Guide for the competitor that only has the info to assist them



Registration

When they select the URL, it will bring up a blank form and as they type in their NCCC number, in section 1 it will populate their data; for each entrant. In section 2, they will need to select their car information. Section 3 is where they will register for all or part of the event. There are two samples shown below, to coincide with the previous examples of creating the online registration for this same event.

Once complete, they will need to select the “Send my Registration...” button.

20th Annual Super Speedway Weekend Registration Form

Sanction(s): SW-055 Early Registration, SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007, SW-055-008, SW-055-009, SW-055-010, SW-540-008, SW-540-009

Entrant # 1 Car Number: 275	Registration: \$ 140
Entrant # 2 Car Number: 752	Registration: \$ 140
Total: \$ 280	

1 Personal Information

Entrant # 1:
 NCCC number: SW-055-0668
 First: DOUGLAS Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- [REDACTED] Email: mcsvettes@gmail.com

Entrant # 2:
 NCCC number: A-055-0669L
 First: GLENDA Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- [REDACTED] Email: glenda-gm@att.net

2 Car Information Non-Corvettes are either Metal (Men's Class) or LMetal (Ladies Class) and are NOT included in NCCC Results.

Entrant #1: Year: 1993 Make: Chevrolet Model: Corvette Class: 2F/G

Entrant #2: Year: 1993 Make: Chevrolet Model: Corvette Class: L2F/G

3 Events

<p>SW-055 Early Registration <input type="checkbox"/> Entrant 1: \$190.00</p> <p>SW-055-001 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-002 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-003 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-004 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-005 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-006 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-007 <input checked="" type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-008 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-009 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-010 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-540-008 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-540-009 <input type="checkbox"/> Entrant 1: \$20.00</p>	<p>SW-055 Early Registration <input type="checkbox"/> Entrant 2: \$190.00</p> <p>SW-055-001 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-002 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-003 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-004 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-005 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-006 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-007 <input checked="" type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-008 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-009 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-010 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-540-008 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-540-009 <input type="checkbox"/> Entrant 2: \$20.00</p>
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If you notice, with each box checked, the registration amounts increase up at the top; along with the listing of the sanction numbers registered for.

This is the **second example** where it shows an all-event early registration.

NCCC Online Registration

Currently, on events that require two people (i.e. Funkhana, Rallye, etc.) you will have to let them register with dual payment. The event chairperson / governor will then have to adjust the entry fee for the 2nd participant to zero in the system.

20th Annual Super Speedway Weekend Registration Form

Sanction(s): SW-055 Early Registration, SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007, SW-055-008, SW-055-009, SW-055-010, SW-540-008, SW-540-009

Entrant # 1 Car Number:	275	Registration:	\$190
Entrant # 2 Car Number:	752	Registration:	\$190
		Total	\$380

1 Personal Information

Entrant # 1:
 NCCC number: SW-055-0668
 First: DOUGLAS Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- [REDACTED] Email: macsvettes@gmail.com

Entrant # 2:
 NCCC number: W-055-0669L
 First: GLENDA Last: MCMAHAN
 Address: 2304 FOREST PARK CIRCLE
 City: MANSFIELD State: TX Zip: 76063
 Phone: 817- [REDACTED] Email: glenda-gm@att.net

2 Car Information Non-Corvettes are either Metal (Men's Class) or LMetal (Ladies Class) and are NOT included in NCCC Results.

Entrant #1: Year: 1993 Make: Chevrolet Model: Corvette Class: 2F/G
 Entrant #2: Year: 1993 Make: Chevrolet Model: Corvette Class: L2F/G

3 Events

<p>SW-055 Early Registration <input checked="" type="checkbox"/> Entrant 1: \$190.00</p> <p>SW-055-001 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-002 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-003 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-004 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-005 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-006 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-007 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-008 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-009 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-055-010 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-540-008 <input type="checkbox"/> Entrant 1: \$20.00</p> <p>SW-540-009 <input type="checkbox"/> Entrant 1: \$20.00</p>	<p>SW-055 Early Registration <input checked="" type="checkbox"/> Entrant 2: \$190.00</p> <p>SW-055-001 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-002 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-003 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-004 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-005 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-006 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-007 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-008 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-009 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-055-010 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-540-008 <input type="checkbox"/> Entrant 2: \$20.00</p> <p>SW-540-009 <input type="checkbox"/> Entrant 2: \$20.00</p>
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Registration Confirmation

The registrant will then see a screen confirming their registration.

Registration Information

Total Registration cost is \$280

The 20th Annual Super Speedway Weekend will be held at Texas Motor Speedway
 located at [3545 Lone Star Circle Fort Worth, TX 76177](#)
 on April 30th, 2016

Please send your check, made out to Cowtown Vettes, for \$280 to:
20th Annual Super Speedway Weekend
 %CARLANNE HICKMAN
 1901 FLORANCE ANN LN
 HASLET, TX 76052.

Please ensure that your registration fee is postmarked no later than five days prior to the event to allow time for delivery
 You may also pay the entry fee at the event.

<p>Entrant #1: DOUGLAS MCMAHAN 2304 FOREST PARK CIRCLE MANSFIELD, TX 76063 817- [REDACTED] macsvettes@gmail.com SW-055-0668 Car Make: Chevrolet Car Model: Corvette Car number: 275 Car Year: 1993 Class: 2F/G Events: SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007 Trophies Requested:</p>	<p>Entrant #2: GLENDA MCMAHAN 2304 FOREST PARK CIRCLE MANSFIELD, TX 76063 817- [REDACTED] glenda-gm@att.net SW-055-0669L Car Make: Chevrolet Car Model: Corvette Car number: 752 Car Year: 1993 Class: L2F/G Events: SW-055-001, SW-055-002, SW-055-003, SW-055-004, SW-055-005, SW-055-006, SW-055-007 Trophies Requested:</p>
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Host Hotel

For our out-of-town participants, we have arranged a block of rooms at Hampton Inn, 13600 N Fwy Service Rd E Fort Worth, TX 76177 817-439-0400
 When making reservations, ask for the Corvette Club block of rooms.

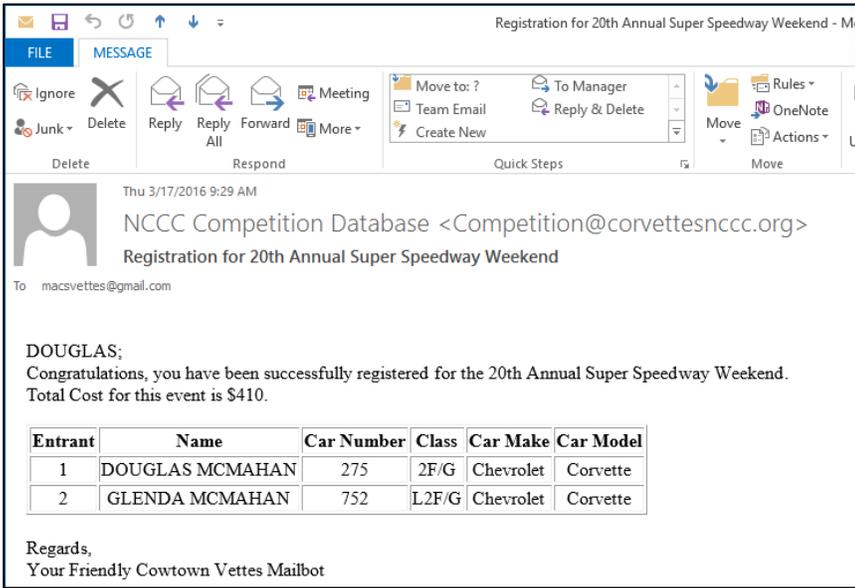
See the 20th Annual Super Speedway Weekend flyer for registration & checkin times.
 ** A valid Drivers License will be required on the day of the event. **

PRIVACY STATEMENT
 No personal information will be sold or otherwise made public or distributed outside of the Cowtown Vettes.

Successfully updated database, you may close this window.

NCCC Online Registration

They will also receive an email confirmation of their registration.



Viewing Entrants:

You can view the entrants that have signed up for your event with the URL when you setup the online registration. Note: you can also bookmark <http://www.corvettesnccc.org/NCCCOOnlineRegistration/Programs/ListEntrants.php?eventId=12> and just change the event ID to your event. Be prepared, it will show you 4 fields of data for each registrant for all sanctions.

If you need to make a change, you can adjust the dollar amount, events entered, etc. However, the checkbox to the left **deletes** the current entry – **do not** select it only for an update.

20th Annual Super Speedway Weekend List Entrants Screen
20th Annual Super Speedway Weekend
April 30th, 2016
Texas Motor Speedway

#	First Name	Last Name	NCCC Number	Address	City	State	Zip	Email	Phone	Car Year	Car Class	Car Number	SW-055 Early Registration	Trophy	Event Paid	Trophy Paid	SW-055-00
<input type="checkbox"/>	DOUGLAS	MCMAHAN	SW-055-0668	2304 FOREST PARK CIR	MANSFIELD	TX	76063	macsvettes@gmail.com	817-██████	1993	2F/G	275	190	0.00	0.00	0.00	20.00
<input type="checkbox"/>	GLENDA	MCMAHAN	SW-055-0669L	2304 FOREST PARK CIR	MANSFIELD	TX	76063	glenda-gm@att.net	817-██████	1993	L2F/G	752	190	0.00	0.00	0.00	20.00

Submit Changes

Download Mailing List Download Entrants List

Close Window

If you make a change and then select the Submit Changes button, it will confirm that the database has been updated.



If you need to only adjust a price or entry (blue highlighted) – just change the field in question and select “Submit changes” button.

20th Annual Super Speedway Weekend List Entrants Screen
20th Annual Super Speedway Weekend
April 30th, 2016
Texas Motor Speedway

#	First Name	Last Name	NCCC Number	Address	City	State	Zip	Email	Phone	Car Year	Car Class	Car Number	SW-055 Early Registration	Trophy	Event Paid	Trophy Paid	SW-055-00
<input type="checkbox"/>	DOUGLAS	MCMAHAN	SW-055-0668	2304 FOREST PARK CIR	MANSFIELD	TX	76063	macsvettes@gmail.com	817-██████	1993	2F/G	275	190	0.00	0.00	0.00	20.00
<input type="checkbox"/>	GLENDA	MCMAHAN	SW-055-0669L	2304 FOREST PARK CIR	MANSFIELD	TX	76063	glenda-gm@att.net	817-██████	1993	L2F/G	752	190	0.00	0.00	0.00	20.00

Submit Changes

Download Mailing List Download Entrants List

Close Window

NCCC Online Registration

Download Mailing List

This will show you the email addresses, one per line, of everyone signed up for the event.

```
macsvettes@gmail.com
glenda-gm@att.net
```

Download Entrants List for Axware

This is where the big benefit of using online registration comes in; exporting for Axware. Depending on your computer's browser it might provide you a download file – if so, that is ready for Axware. If it doesn't, you can go thru the steps below to scrape the screen and create the file manually.

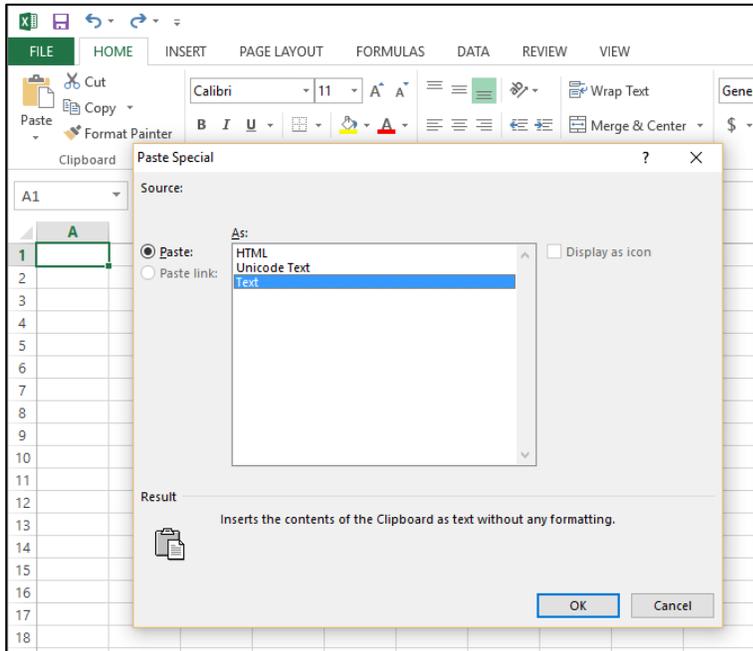
1. The lineup of the field and field headings may not line up in your browser windows – don't worry about it.

Class	Number	First Name	Last Name	NCCC Number
2F/G	275	DOUGLAS	MCMAHAN	SW-055-0668
L2F/G	752	GLEND	MCMAHAN	SW-055-0669L

2. With your mouse, highlight the entries, right-click and copy them (including the headings)

Class	Number	First Name	Last Name	NCCC Number
2FG	275	DOUGLAS	MCMAHAN	SW-055-0668
L2FG	752	GLEND	MCMAHAN	SW-055-0669L

3. Open Microsoft Excel, right click and choose Paste Special and Text

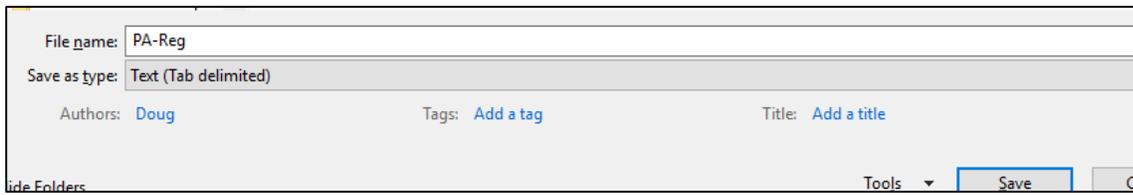


4. This results in all of the field headings and entrants being populated in the spreadsheet

	A	B	C	D	E	F
1	Class	Number	First Name	Last Name	NCCC Number	
2	2FG	275	DOUGLAS	MCMAHA	SW-055-0668	
3	L2FG	752	GLEND	MCMAHA	SW-055-0669L	
4						

NCCC Online Registration

5. Select Save As and select Text (Tab Delimited) – the format that AxWare needs for an import

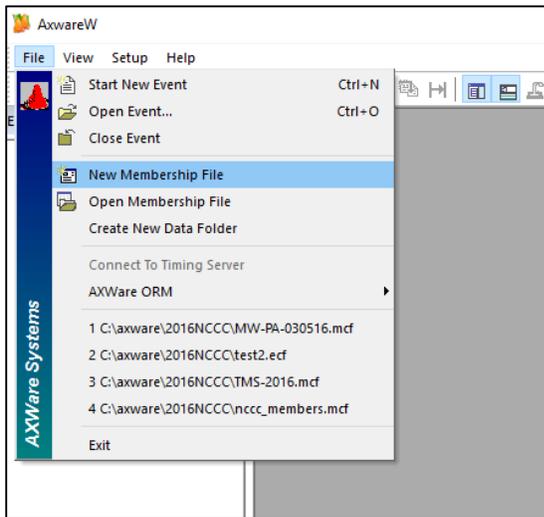


6. You're done w/Excel and the download.

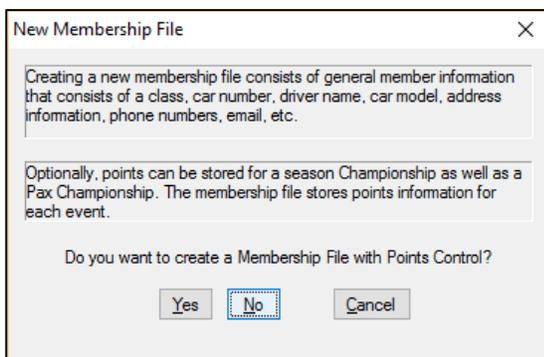
Create an AxWare membership database

Regardless of which method created the event membership file, you can use this section to import the file into Axware.

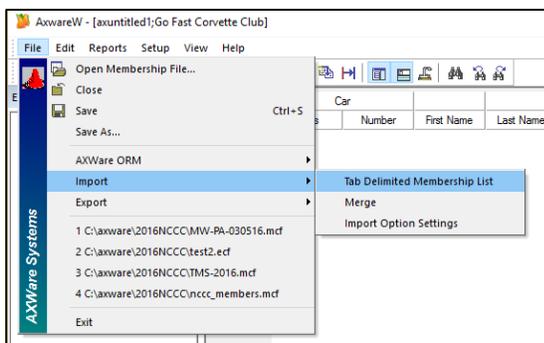
1. From AxWare, you will create a "New Membership File" for this event



2. You do NOT want to use Points Control for NCCC

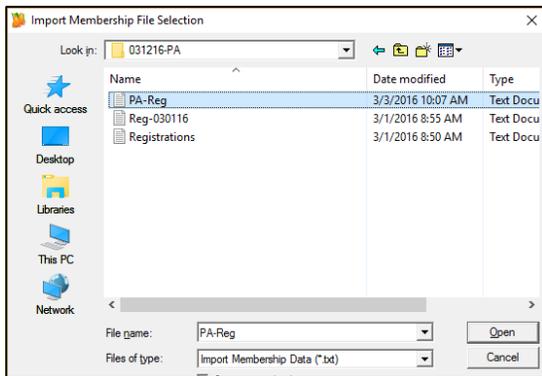


3. Next, Import the Tab Delimited file

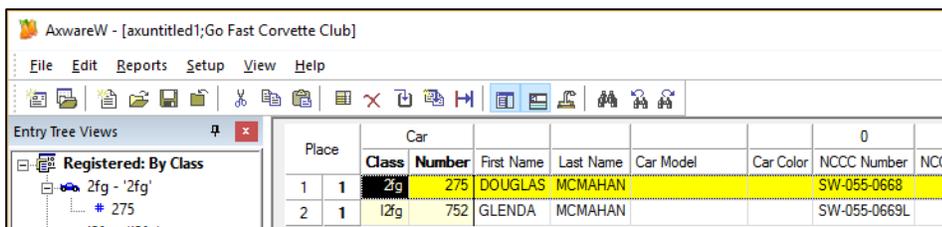


NCCC Online Registration

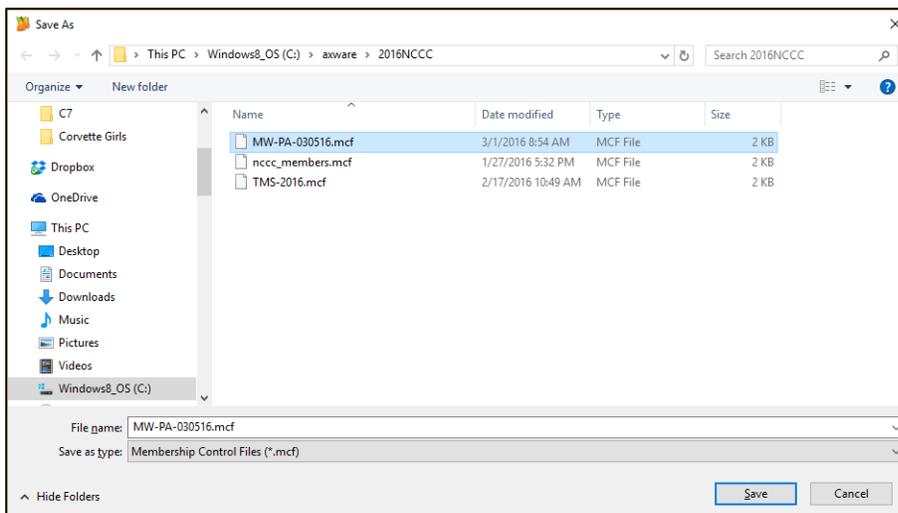
4. Open the file you previously saved



5. You will now see those entrants in the new AxWare file



6. Save the Membership File for use in the event



7. Now when you **Start a New Event** (next section) you can select this file.